

**Are there any restrictions on the types of work WEX participants may perform in their placement?**

No. Our goal is to match the participant's skill and employment interests with an appropriate work assignment. Worksites must be in compliance with all federal and state workplace requirements.

**Is there a limit to how many WEX participants may be placed with an agency or business?**

No. However, the number may be limited to ensure proper supervision and a meaningful training experience is provided.

**What paperwork is involved?**

Each worksite completes a Cooperative Agreement and must provide proof of general liability insurance. Additionally, worksite supervisors will complete monthly time sheets and periodic evaluations for each participant. If the participant's performance has been satisfactory, we request that you provide a letter of reference, which can be used in the participant's job search.

**If interested in the Work Experience program, please call or email:**

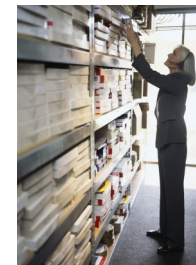
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## Placer County Department of Health and Human Services

### Work Experience Program



### Helping Our Community

**GET BACK TO WORK**

## **Work Experience Program**

### **What is the Work Experience Program ?**

The Work Experience Program (WEX) places Placer County employment programs participants in work assignments with a public, private or non-profit agencies. WEX provides staff at no-cost to you. Participants gain valuable work skills & work history to increase their future career opportunities.

### **Who runs the WEX Program?**

The Human Services Division within the Placer County Department of Health and Human Service administers the WEX program.

### **What does a participating business or agency have to do?**

The worksite is responsible for training and supervising the participant . The worksite supervisor is also required to complete a monthly timesheet and periodic evaluations.

### **Are there any wages or costs involved?**

No. The worksite does not pay the participant. After evaluating their attendance and progress, participants may move into a paid assignment if funding is available.

### **What about Worker's Compensation?**

The cost of Worker's Compensation is paid by the State. The participant is not an employee of your agency or business.

### **How many hours may a WEX participant work?**

Hours vary depending on the participant's employment plan.

### **How long does a WEX placement last?**

A WEX placement may last up to 12 months and is determined by each participant's situation, including success in the placement and other job opportunities. If your agency or business is interested in hiring the participant, Placer County may be able to offer assistance with wage subsidies.

### **Who are WEX participants?**

Participants are men and women who may have marketable skills but are currently out of work. Some individuals may need to brush up on skills they have not recently used. For those with no work or training history, this placement will give them an opportunity to obtain practical work experience.

Participants treat their assignment as a job and in doing so, must comply with your business standards.

### **Will the agency be able to select the WEX participants?**

Yes. Prospective participants will be referred to interview for the position. Our goal is to ensure participants are successful in their assignment, while benefiting your business or agency.